



ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY

AGENDA 4813 October 26, 2004

October 12, 2004

James E. Sorensen
Agency Director

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Honorable Board of Supervisors
Administration Building
1221 Oak Street, 5th Floor
Oakland, CA 94612

Dear Board Members:

SUBJECT: 2004 Conflict of Interest Code – Boards of Zoning Adjustment

RECOMMENDATION: Adopt the 2004 Conflict of Interest Code for the Alameda County Boards of Zoning Adjustment.

SUMMARY: The Political Reform Act requires every local governmental agency to review its conflict of interest code biennially to determine if it is accurate or must be amended. The original Conflict of Interest Code for the Boards of Zoning Adjustment was adopted by the Board in 2002.

DISCUSSION: The Conflict of Interest Code for the Alameda County Boards of Zoning Adjustment needs to be updated to include all current classifications and positions of support staff in the Community Development Agency. The recommended language will bring the code into compliance with all requirements of Regulations 2 Cal. Code of Regs., Section 18730 as adopted by the Fair Political Practices Commission.

FINANCING: There are not costs associated with this action, and therefore, no impact on net county cost.

Very truly yours,

A handwritten signature in black ink, appearing to read "James Sorensen".

James Sorensen, Director
Community Development Agency

cc: County Administrator

Attachment

**CONFLICT OF INTEREST CODE
FOR THE ALAMEDA COUNTY BOARDS OF ZONING ADJUSTMENT**

This Conflict of Interest code is promulgated under the authority of the Political Reform Act, Government Code, Section 81000, et seq., which requires all state and local government agencies to adopt and promulgate conflict interest codes. Regulation 2 Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission.

Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and along with the attached Appendix in which "designated employees" and disclosure categories are set forth, constitute the Conflict of Interest Code of the Alameda County Boards of Zoning Adjustment.

Designated employees shall file their statements of economic interests with the Community Development Agency's Filing Officer who will make the statements available for public inspection and reproduction as required by the Fair Political Practices Commission.

NOTE: Members of the Alameda County Planning Commission are not included in this Code as directed by Government Code Section 87200.

JAMES SORENSEN - COMMUNITY DEVELOPMENT DIRECTOR

APPENDIX

Listing of "Designated Employees"

<u>CLASSIFICATION/POSITION</u>	<u>ASSIGNED CATEGORY</u>
Member, Board of Zoning Adjustment	Category 4
Deputy Director (Planning Director)	Category 4
Assistant Deputy Director	Category 4
Community Development Agency Manager	Category 4
Senior Planner	Category 4
Senior Transportation Planner	Category 4
Planner	Category 4
Consultants*	

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director, Community Development Agency may determine in writing that a particular consultant, although a "designated positions", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and locations as this conflict of interest code.

Disclosure Categories

CATEGORY 1: All sources of income, interests in real property, investments and business positions in business entities located in or doing business in Alameda County.

CATEGORY 2: Investments and business positions in business entities and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by Alameda County.

CATEGORY 3: Investments and business positions in business entities and income from sources, which provide, supply, manufacture of service computer hardware or software of the type utilized by Alameda County.

CATEGORY 4: Investments and business positions in business entities and income from sources which provide services subject to the review and approval of the Community

ALAMEDA COUNTY BOARD OF SUPERVISORS

** MINUTE ORDER **

The following was action taken by the Board of Supervisors on October 26, 2004

Approved as Recommended Other

Unanimous Carson Haggerty Lai-Bitker Miley Steele - 5

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Resolution(s) _____

Ordinance(s) _____

Contract(s) _____

File No. 19301

Item No. 48B

Copies sent to:

U.B. Singh & Laura Pratt

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Crystal Hishida, Clerk of the Board
Board of Supervisors

By: _____
Deputy