

# ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

*The following action was taken by the Alameda County Board of Supervisors on 09/20/2022*

Approved as Recommended ☒

Other ☐

Unanimous ☐ Brown: ☐ Haubert: ☐ Miley: ☐ Valle: ☒ Carson: ☐ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. \_\_\_\_\_  
Item No. 120

Copies sent to:

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:  
Clerk of the Board  
Board of Supervisors

By: Albert F. Green  
Deputy



**Alameda County**  
**LIBRARY**  
*...Infinite possibilities*

*Cynthia Chadwick, County Librarian*

Albany

Castro Valley

Centerville

Dublin

Extension Services

Fremont Main

Irvington

Newark

Niles

San Lorenzo

Union City

AGENDA \_\_\_\_ September 20, 2022

August 17, 2022

Honorable Board of Supervisors  
Administration Building  
Oakland, CA 94612

Dear Board Members:

**SUBJECT:** APPROVAL OF AMENDED CONFLICT OF INTEREST CODE FOR  
ALAMEDA COUNTY LIBRARY.

**RECOMMENDATION:**

Approve and adopt an amended Conflict of Interest code for the Alameda County Library.

**SUMMARY/DISCUSSION:**

The Political Reform Act (Gov. Code Sections 81000-91014) requires most state and local government officials and employees to publicly disclose their personal assets and income. They also must disqualify themselves from participating in decisions that may affect their personal economic interests. The Political Reform Act (Government code section 81000, et. Seq.) also requires every local government agency to review its Conflict-of-Interest code biennially to determine if it is accurate or alternately if the code should be amended. The Board of Supervisors approved the current Conflict of Interest codes for the Alameda County Library on September 13, 2016.

Honorable Board of Supervisors  
August 17, 2022  
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The Alameda County Library has revised the Conflict-of-Interest Code and revised the Appendix of designated positions by including new positions, deleting obsolete positions and updating the titles of existing positions. Your board is requested to approve the attached revised Conflict of Interest Code.

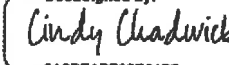
**FINANCING:**

There is no increase in net County cost as result of this action.

**VISION 2026 GOAL:**

The conflict-of-interest approval meets the 10X goal pathway of Accessible Infrastructure in support of our shared Vision of Safe and Livable Communities.

Very truly yours,

DocuSigned by:  
  
9A3BEAD798E64FE...  
Cynthia Chadwick  
County Librarian

Cc: Melissa Wilk, Auditor-Controller  
Laura Lloyd, CAO Analyst  
Clerk of the Board

## **CONFLICT OF INTEREST CODE FOR** **ALAMEDA COUNTY LIBRARY**

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code section 81000 et seq., which requires all state and local government agencies to adopt and promulgate a conflict of interest code. Regulation 2 Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission contains the terms of a standard conflict of interest code; which may be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which positions are designated and disclosure categories are set forth constitute the Conflict of Interest Code of Human Resource Services.

Designated employees other than the Director shall file their statements of economic interest with the Administrative Secretary who will make the Statements available for public inspection and reproduction (Gov. Code Section 81008). The original statement of the Director shall be forwarded to the Clerk, Board of Supervisors and a copy retained by the Administrative Secretary.

**APPENDIX OF DESIGNATED POSITIONS**  
**ALAMEDA COUNTY LIBRARY**

<b><u>Position</u></b>	<b><u>Disclosure Category</u></b>
County Librarian	1
Deputy County Librarian	1
Principal Librarian	1
Librarian IV Children	2
Librarian IV Teen	2
Librarian IV Adult	2
Financial Services Officer	1
Administrative Specialist II	1
Public Information Specialist	1
Department Building Manager	1
Department Personnel Officer	1
Supervising Librarian III	2
Supervising Librarian II Technical Services	2
Supervising Librarian II Collections	2
Supervising Librarian II Web Services	2
Acquisition Supervisor, Collections	2
Senior Program Specialist	2
Information System Manager	2
Information System Analyst	2
Information System Specialist	2
Technical Support Analyst	2
Consultants	2

APPENDIX OF DISCLOSURE CATEGORIES  
ALAMEDA COUNTY LIBRARY

<u>Category</u>	<u>Disclosure Required</u>
1	Persons in this category must disclose all investments and business positions in business entities, sources of income and interests in real property.
2	Persons in this category must disclose those investments and business positions in business entities, sources of income and interests in real property of the type utilized by the unit for which the designated employee is director, manager or responsible